

THIS INSTRUMENT PREPARED BY:  
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**CERTIFICATE OF AMENDMENT TO THE AMENDED AND RESTATED  
BYLAWS OF BRADEN CASTLE ASSOCIATION, INC.**

WHEREAS, the Amended and Restated Bylaws of Braden Castle Association, Inc. ("Bylaws") were recorded in Official Record Book 2332, Pages 3386 et seq., in the Public Records of Manatee County, Florida, and

WHEREAS, the owners, as members of the Braden Castle Association, Inc. ("the Association"), have found it necessary to amend the Bylaws, and

NOW THEREFORE, the members of the Association voted to amend the Bylaws as set forth below:

(Words in ~~strike-through type~~ are deletions from existing text; underlined words are additions.)

**ARTICLE IV  
MEMBERSHIP MEETINGS AND VOTING**

4.6 **Proxies:** Votes may be cast in person or by proxy to the extent permitted by law. A proxy shall be in writing and signed by the Owners of or the voting representative. A proxy shall be valid only for the particular meeting designated in the proxy and must be delivered to the Association prior to the meeting or any adjournment thereof. A properly executed and delivered proxy may be revoked by the persons executing the proxy, by a writing delivered to the Association prior to the appointed time of the meeting or any adjournments thereof, or by the attendance in person of the persons executing said proxy at any meeting or adjournment thereof. In no event shall a proxy be valid for a period longer than ninety (90) days after the date of the first meeting for which it was given. ~~Holder of proxies need not be members.~~ Owners may retroactively cure any alleged defect in a proxy by signing a statement ratifying the owner's intent to cast a vote and ratifying the vote cast by his or her proxy. Proxies shall not be used for Board of Director elections.

**ARTICLE V  
BOARD OF DIRECTORS**

5.3 **Election of Directors:** The election of Directors shall be conducted in the following manner:

C. The Association shall mail the first notice of election to each unit owner at least Sixty (60) days prior to election. The notice shall remind the unit owners that, if they wish to run for election, they must submit the notice of intent in writing to the Association not less than forty (40) days prior to the election. The second notice of election must be mailed to the unit owners with the annual meeting notice and agenda not less than fourteen (14) days, but not more than thirty-four days (34) prior to the election. Included with the second

notice is the printed ballot, the envelope to return the completed ballot and any candidate information sheets that have been submitted to the board.

(1) The ballot must list all eligible candidates in alphabetical order by last name and must not indicate whether any candidates are incumbents. No write-in candidates are permitted. Additionally, the ballot must not have a space for the voter's signature. All ballot forms must be uniform in color and appearance.

(2) When the second notice of election is given to the unit owners, the Association must provide each unit owner with a least one outer envelope and with one inner envelope and one ballot for each unit owned by the owner. The inner and outer envelopes are for returning the completed ballots and ensuring secrecy in voting. Each smaller, inner envelope is to contain one completed ballot and is not to have any identifying markings on it. The larger, outer envelope is to be pre-addressed to the person or entity authorized to receive the ballots on behalf of the Association. The outside of this envelope must have a place for the name of the eligible voter, the unit identification(s) and the voter's signature. Once the eligible voter completes the ballot, the voter places it inside the inner envelope and seals it. The inner envelope is then placed inside the outer envelope and also sealed. An owner of more than one unit may place several inner envelopes in a single outer envelope, but each inner envelope may contain no more than one ballot. The owner then writes the number(s) of his or her unit(s) and signs the outside of the outer envelope. The sealed envelope may either be mailed or hand delivered to the Association. Once received by the Association, no ballot may be rescinded or changed. Such envelopes received by the Association are not to be opened until the election meeting.

### CERTIFICATE OF AMENDMENT

The undersigned officer of the Braden Castle Association, Inc., a Florida not-for-profit corporation, hereby certifies that the foregoing amendments to the Amended and Restated Bylaws of Braden Castle Association, Inc. were approved and adopted by the requisite number of owners in the condominium. The undersigned further certifies that these amendments were adopted in accordance with the Association's governing documents and applicable law.

IN WITNESS WHEREOF, the undersigned officer of the Association has executed this instrument this 16 day of MARCH, 2017.

WITNESSES to President's signature:

Sign: *Olive Gregoire*  
Print Name: OLIVE GREGOIRE

Sign: *Heather Hatlee*  
Print Name: Heather Hatlee

BRADEN CASTLE ASSOCIATION, INC.

Signed By: *Thomas Briggs*  
Print Name: Thomas Briggs, as its President

STATE OF FLORIDA  
COUNTY OF MANATEE

The foregoing instrument was acknowledged before me this 16 day of  
MARCH, 2017, by THOMAS BRIGGS, as President of the Braden Castle  
Association, Inc. He/She is personally known to me or has produced known  
as identification.

  
Notary Public State of Florida

